TERREBONNE PORT COMMISSION

**MINUTES**

**January 14, 2020**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Greg Landry, President Presiding**

Present: Greg Landry, Steve Crispino, Andrew Blanchard, Dan Davis and Chris Erny

**Absent: Eddie Rome and Charles Giglio**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Chris Jeanice and Joe Chauvin – GIS, Mike Slovenski – AllSouth, Amber Plessala – T. Baker Smith and Craig Hebert**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION** 
   1. **Greg Landry, President, called the meeting to order and Chris Erny led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – None**
3. **APPROVAL OF MINUTES**
   1. **A motion by Steve Crispino and seconded by Andrew Blanchard approving the minutes of the December 10, 2019 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances were reviewed and approved for the month of December 2019 on a motion by Steve Crispino and seconded by Chris Erny. No opposition. Motion passed.**
   2. **A motion by Andrew Blanchard and seconded by Steve Crispino approving the 2019 audit engagement with Martin and Pellegrin. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **CBP (OFO) Expansion (DDG) – David and Craig gave an update on the project.**
   2. **Other Port Projects**
      1. **HNC Deepening Study – David advised that we are still waiting to get into the WRDA bill. David plans to get an opinion from Mike Henry this week.**
      2. **HNC Maintenance Dredging (Corp) – David discussed the status. The maintenance dredge was awarded to Crosby Dredging which is expected to begin at any time. They will use a portion of the Port property to stage dredge pipe.**
      3. **HNC Rock Jetty – David has nothing to report.**
      4. **Terrebonne Port Munson Slip North West Expansion (LaShip) - Joe Chauvin discussed the status of the project as they anticipate being ready for substantial completion in the next two weeks as they are waiting on a breaker. The punch list should be complete in the next two weeks. A motion by Chris Erny and seconded by Steve Crispino to grant substantial completion pending engineering approval. No opposition. Motion passed. Liquidated damages will be provided.**
      5. **Terrebonne Port Intracoastal Earhart Drive Upgrade (Thomasea) – Mike Slovenski discussed the status of the project. The project is 99% complete. A motion by Chris Erny and seconded by Steve Crispino to accept a change order adding 38 days to the project. Thirty days were due to high water and eight days were due to weather. No opposition. Motion passed. A site inspection was performed and punch list items are being completed. The last of the timber will be received next Monday for the cap. Mike discussed the strength and stress of the tie rods and the steel walls. The site has been occupied by the tenant since October. A motion by Chris Erny and seconded by Steve Crispino to approve substantial completion pending engineer approval to include an additional year of warranty. No opposition. Motion passed. A slideshow of pictures was presented to the Board.**
      6. **Short Cut Canal Status – David will ask Joe Chauvin to survey the cross sections now that Crosby has completed the wheel washing.**
6. **COMMITTEE REPORTS – None**
7. **COMMISSIONER’S COMMENTS – None**
8. **STAFF REPORT – David briefly discussed the reappointments for December 31, 2020.**
9. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Chris Erny and seconded by Dan Davis. The meeting was adjourned at 11:39 pm. No opposition. Motion passed.**